NASA SEWP VI

Ordering Guide

Solutions for Enterprise-Wide Procurement (SEWP) VI
Multiple-Award Government-Wide Acquisition Contract (GWAC)

CATEGORY A	CATEGORY C
ITC/AV Solutions	ITC/AV Mission-Based Services
Contract 80TECH26D2139	**Contract 80TECH26D0546**

Period of Performance: November 1, 2026 – October 31, 2036

NASA SEWP VI
Solutions for Enterprise-Wide Procurement
Contract Holder

www.sewp.nasa.gov

Five Stones Technology LLC d/b/a 316 Solutions

23 West Main Street, Luray, VA 22835 • (800) 497-6838
UEI XKXFBVLZTXN3 • CAGE 89L19
SEWP quotes and orders: sewp@316solutions.com

Version 1.0 • September 2026

Quick Reference

Use this page when requesting a quote, preparing a delivery order, or confirming 316 Solutions' SEWP VI contract information. Complete details follow in the sections below.

Contract vehicle	NASA Solutions for Enterprise-Wide Procurement (SEWP) VI – multiple-award, Indefinite Delivery/Indefinite Quantity (IDIQ) Government-Wide Acquisition Contract (GWAC)
Contract holder	Five Stones Technology LLC d/b/a 316 Solutions
Category A contract	80TECH26D2139 – ITC/AV Solutions (NAICS 541519e, IT Value Added Reseller)
Category C contract	80TECH26D0546 – ITC/AV Mission-Based Services (NAICS 541512; small business category)
Solicitation	80TECH24R0001
Period of performance	November 1, 2026 – October 31, 2036 (10-year ordering period). Orders may be completed up to 60 months after contract expiration.
UEI / CAGE	XKXFBVLZTXN3 / 89L19
Business size / status	Small Business; HUBZone Small Business (SBA-certified) (see Section 3)
SEWP fee	0.34% Agency Administrative Handling Fee – already included in quoted prices; never listed separately
Payment	EFT (Net 30) or Government Purchase Card; 3% card surcharge, disclosed on the quote (PURCHASECARD-Z CLIN)
Request a quote	NASA SEWP Quote Request Tool (QRT) at www.sewp.nasa.gov (recommended), or email sewp@316solutions.com
Submit orders to	SEWP PMO: sewporders@sewp.nasa.gov or fax (301) 286-0317; please copy sewp@316solutions.com
316 Program Manager	Steve Bremmerman – steve@316solutions.com – (800) 497-6838
316 Deputy Program Manager	Andrew Fargo – andrew@316solutions.com – (800) 497-6838
316 SEWP web page	www.316solutions.com/contracts/sewpvi
316 support hours	10:00 AM – 4:00 PM ET, Monday–Friday (excluding Federal holidays)
SEWP PMO Helpline	help@sewp.nasa.gov – (301) 286-1478 – www.sewp.nasa.gov

1. About This Guide

This ordering guide is published by Five Stones Technology LLC d/b/a 316 Solutions ("316 Solutions") for Federal agencies and authorized Government contractors ordering under our NASA SEWP VI contracts. It explains how to obtain a quote, place and route a delivery or task order, pay, receive delivery, obtain warranty and post-delivery support, and resolve a problem with an order.

The guide is provided in accordance with the SEWP VI Statement of Work (Attachment A, **A.5.1 World Wide Web Services** and **A.6 Ordering Guides**) and the SEWP VI Contract Holder User Manual (CHUM). It is available for download from the 316 Solutions SEWP VI web page and will be updated no later than 10 business days after each contract modification. One guide covers both of our SEWP VI contracts (Category A and Category C).

2. NASA SEWP VI Overview

The NASA SEWP (Solutions for Enterprise-Wide Procurement) program, pronounced "soup," provides Information Technology, Communication, and Audio-Visual (ITC/AV) products, solutions, and services to all Federal agencies and their approved contractors. Created in 1993, SEWP was the first Government-Wide Acquisition Contract (GWAC). NASA's authority to make SEWP available government-wide comes from its designation by OMB as an Executive Agent under the Clinger-Cohen Act (Information Technology Management Reform Act of 1996). The program is self-funded through a 0.34% fee that is built into Contract Holder prices.

SEWP VI contracts were awarded by scope category:

Category	Scope	316 Solutions contract
Category A	ITC/AV Solutions – the full breadth of ITC/AV technology (hardware, software, AV, networking, security, storage, cloud and related product-based services such as installation, integration, maintenance and warranty). NAICS 541519e. Group A1 Unrestricted; Group A2 Small Business Set-Aside.	**80TECH26D2139**
Category B	Enterprise-Wide ITC/AV Service Solutions.	Not held
Category C	ITC/AV Mission-Based Services – ITC/AV services supporting a particular mission need, with ancillary products. NAICS 541512. Reserved for small businesses (a Category C requirement is a small business set-aside by default).	**80TECH26D0546**

Category C per-order thresholds: **$2 million per order** (inclusive of options) in the first year of contract performance and **$10 million per order** in the second year; these restrictions are subject to removal beginning in the third year (contract clause A.1.2). Each SEWP VI contract has a maximum ordering value of $20 billion.

Not sure whether a requirement is in scope? Send an overview or bill of materials to the SEWP PMO at help@sewp.nasa.gov for a quick scope review, or contact our Program Manager.

3. Contract Holder Information

316 Solutions is a small business information technology provider headquartered in a HUBZone location in Luray, Virginia. Our Program Manager, Steve Bremmerman, PMP, brings hands-on SEWP program experience dating to SEWP IV. We deliver ITC/AV products, solutions and mission-based services to Federal customers with an emphasis on accurate quoting, compliant ordering, and supply-chain integrity.

Legal name	Five Stones Technology LLC d/b/a 316 Solutions
Display name on SEWP	316 Solutions
Address	23 West Main Street, Luray, VA 22835

Main phone	(800) 497-6838
Website	www.316solutions.com
UEI	XKXFBVLZTXN3
CAGE code	89L19
Proposal bidding NAICS	541519
Business size	Small Business (as represented in SAM and on the SEWP VI Exhibit 4 NAICS Size Standard Crosswalk for Category A and Category C)
Socioeconomic designation	HUBZone Small Business (SBA-certified)
Supply chain certification	The Open Group Open Trusted Technology Provider™ Standard (O-TTPS) – ISO/IEC 20243 – organizational Self-Assessed certification; certified May 6, 2021; valid through May 6, 2027 (see Section 12)

Business size and designations are shown per NAICS code on the SEWP VI website after SEWP PMO verification of the Contract Holder's Exhibit 4. Customers select the NAICS code and business size for each request; 316 Solutions is eligible for requests matching our verified Exhibit 4 entries within Category A and Category C.

4. Points of Contact

Our Program Manager and Deputy Program Manager are the designated SEWP VI points of contact for sales, quotes, order issues, and post-delivery support. For fastest service, send quote requests and order copies to our SEWP distribution list, which is monitored by the SEWP program team.

Role	Name	Email	Phone
SEWP Program Manager (sales, quotes, escalations)	Steve Bremmerman	steve@316solutions.com	(800) 497-6838
SEWP Deputy Program Manager (order support, post-delivery issues)	Andrew Fargo	andrew@316solutions.com	(800) 497-6838
SEWP quotes, orders and customer support (team distribution list)	316 Solutions SEWP Team	sewp@316solutions.com	(800) 497-6838

316 Solutions support hours: 10:00 AM – 4:00 PM ET, Monday–Friday (excluding Federal holidays). The sewp@316solutions.com distribution list is monitored by the 316 Solutions SEWP program team.

NASA SEWP Program Management Office (PMO):

Purpose	Contact
Customer helpline – scope, fair opportunity, QRT, order status	help@sewp.nasa.gov • (301) 286-1478
Order and order-modification submission	sewporders@sewp.nasa.gov • Fax (301) 286-0317
SEWP website and Quote Request Tool	www.sewp.nasa.gov
SEWP PMO hours	Monday–Friday, 7:30 AM – 6:00 PM ET

5. Fair Opportunity

SEWP VI is a multiple-award GWAC. The Fair Opportunity clause in the body of the contract reads:

> **Contract clause A.1.13 – Fair Opportunity and Requests for Quotes**
> "Contractors will be provided a fair opportunity at the individual order level as appropriate per FAR Part 16.505(b), including the SEWP RFQ tools. No documentation for the order selection is required to be submitted with the order. All such documentation is to be maintained by the issuing procurement office."

FAR 16.505(b)(1) provides that each awardee be given a fair opportunity to be considered for each order exceeding the micro-purchase threshold under multiple-award contracts, subject to the exceptions in FAR 16.505(b)(2). The method of providing fair opportunity is at the discretion of the ordering Contracting Officer, who documents the rationale for award and price. The SEWP online **Quote Request Tool (QRT)** is the recommended method: it automatically includes all eligible Contract Holders for the selected Category, NAICS code and business size (or a suggested source), verifies that every quoted item is on contract at or below the contract price, and produces documentation that supports the Contracting Officer's file.

Under clause A.1.13, 316 Solutions may quote only offerings that are in the SEWP Database of Record (Attachment F) at or below the contract price, must respond fully to an RFQ unless partial quotes are allowed, and must state how long each quote is valid; we honor any order placed within that period.

6. How to Obtain a Quote

Option 1 – SEWP Quote Request Tool (recommended)

1. Log in to the Quote Request Tool from www.sewp.nasa.gov.
2. Choose the request type: Request for Quote (RFQ), Market Research Request (MRR), or Request for Information (RFI).
3. **Select the Category:** Category A (products and product-based solutions) or Category C (mission-based services, small business). Send separate requests if you need both products (Category A) and services (Category C).
4. Select the NAICS code and business size or set-aside appropriate to your requirement. 316 Solutions will be included wherever our verified Exhibit 4 NAICS and size match your selection, or you may name 316 Solutions as a suggested source.
5. Attach your requirement (SOW/PWS, bill of materials, brand-name requirements, delivery date, preferred payment method) and set the response due date. The default response time is five business days.
6. 316 Solutions responds through the SEWP Contract Holder Only Page (CHOP). The SEWP PMO verifies every CLIN and price before the quote is released to you. Questions during an open request are handled only through the QRT Q&A feature.

Option 2 – Contact 316 Solutions directly

For market research, budgetary pricing, credit card micro-purchases, or help defining a requirement, email sewp@316solutions.com or contact our Program Manager (Section 4). Please include:

- Agency and ordering office, end-user name, email and phone

- Contract preference: SEWP VI Category A (80TECH26D2139) or Category C (80TECH26D0546)
- Part numbers or a description/SOW, quantities, and any brand-name or "authorized reseller" requirements
- Required delivery date and ship-to location (including any OCONUS delivery)
- Anticipated payment method (EFT or Government Purchase Card)
- TAA, Section 508, EPEAT, FedRAMP, CMMC or other agency-specific requirements

What every 316 Solutions SEWP quote includes

- SEWP VI contract number and Category; quote validity period
- SEWP CLINs, descriptions, quantities and prices at or below the SEWP Database of Record price (the 0.34% SEWP fee is already included)
- Trade Agreements Act (TAA) status for each line item; delivery time
- Credit card surcharge (3%) shown as a separate PURCHASECARD-Z line only when payment is by Government Purchase Card
- Any additional terms (e.g., software license terms) clearly identified in writing, per clause A.1.8

If you issued a request through the QRT and need a revised quote, please use the QRT "Request Updated Quote" feature so the SEWP PMO can verify the revision; under SEWP rules we cannot send revised quotes outside the SEWP tools for QRT-originated requests.

7. How to Place an Order

The internal ordering process of each agency varies. The process and forms for Purchase Requests (PR) and Delivery Orders (DO) issued against a SEWP contract are defined by the issuing agency, not by the NASA SEWP PMO. Typically, an end user defines a requirement and generates a PR; the PR and funding information go to the agency's procurement office, which issues the DO. Any valid Federal agency order form and order number may be used. The SEWP PMO does not issue orders; it reviews, processes and tracks issued orders and forwards them to the Contract Holder.

Ordering steps

7. Your Contracting Officer or cardholder issues the order citing **Five Stones Technology LLC d/b/a 316 Solutions** and the correct SEWP VI contract number (**80TECH26D2139** for Category A or **80TECH26D0546** for Category C), and the SEWP RFQ number if the QRT was used.
8. Send the order – including credit card orders and all modifications – to the SEWP PMO at sewporders@sewp.nasa.gov or fax (301) 286-0317. Please copy sewp@316solutions.com. If you send an order only to 316 Solutions, we will forward it to the SEWP PMO for you.
9. The SEWP PMO verifies that all CLINs are on contract and properly priced and assigns a **SEWP Control Number (SCN)**.
10. 316 Solutions acknowledges the order and begins fulfillment only after the SCN is assigned. We post order status and shipment tracking through the SEWP order status tool and send tracking details directly to your point of contact.

Information required on each order (CHUM)

Required order data	
• Date of order	• Billing and invoice address

Required order data	
• Name, phone and email of the authorized Government ordering official (Contracting Officer, or cardholder for credit card orders)	• Shipping address
• Issuing agency, and ordering agency if different	• SEWP CLINs and descriptions, quantities and prices
• Agency order number	• Total order amount
• Contract Holder name and SEWP VI contract number	• Mutually agreed additional terms and conditions, SOW/PWS
• Appropriation and accounting data	• Period of performance for any services

Some agencies have special requirements for issuing IT orders; the issuing Contracting Officer is responsible for agency-specific policies. There is no requirement under SEWP to use an intermediary procurement office. **Support service contractors** may order on the Government's behalf when their Contracting Officer sends an authorization letter to the SEWP PMO at least three days before ordering (clause A.1.5). SEWP VI permits firm-fixed-price, time-and-materials, labor-hour, fixed-price award/incentive fee, fixed-price with economic price adjustment, or hybrid commercial order types (clause A.1.7). Blanket Purchase Agreements and agency storefronts are also supported through the SEWP PMO.

8. Payment and Invoicing

Payment terms	Net 30 days via Electronic Funds Transfer (EFT) to the account on file in SAM, unless otherwise stated in the order.
Invoicing	316 Solutions invoices the designated billing/payment office shown on each order for the full order amount (the 0.34% SEWP fee is already included in prices). NASA orders are invoiced through the NASA Shared Services Center.
Government Purchase Card	Accepted for any order size (GSA SmartPay Visa and Mastercard). 316 Solutions processes card payments directly; we never require a third-party payment platform or "pay now" link.
Credit card surcharge	3% of the transaction value, applied only to card payments. The surcharge does not exceed our negotiated card acceptance rate, is the same for all card networks, is never more than the 4% state cap, and is always disclosed on the quote as a separate PURCHASECARD-Z line. A surcharge not shown on the quote will not be added after the fact (clause A.1.43).
SEWP fee	0.34% Agency Administrative Handling Fee, included in all SEWP prices and not listed separately (clause A.1.26). 316 Solutions remits the fee to NASA.

9. Shipping and Delivery

- **FOB Destination** – delivery-inclusive pricing to the ship-to address on the order within the United States and its possessions. Shipments to Government installations outside the U.S. are by mutual agreement;

specialized delivery (OCONUS, expedited, special handling) may be quoted using the Delivery-Z CLIN (clause A.1.29).

- **Standard delivery** – within 30 calendar days of receipt and SEWP PMO processing of the order (or of placement for credit card orders), unless an expedited or other delivery schedule is agreed on the quote or order (clause A.1.18). Delivery times stated on our quotes are commitments.
- **Delays** – if an item cannot be delivered on time, 316 Solutions notifies the Contracting Officer and the SEWP PMO within two business days of learning of the delay.
- **Partial shipments** – made only when authorized on the order or by the Contracting Officer (clause A.1.19).
- **Tracking** – shipment tracking numbers are provided after shipment through the SEWP tools and directly to the order point of contact.
- **Receiving** – DD Form 250 or other receiving documentation is provided where the order requires it.

10. Installation, Warranty and Post-Delivery Support

Standard warranty	Products carry the original manufacturer's (OEM's) standard commercial warranty, passed through to the Government end user. 316 Solutions coordinates warranty registration and claims with the OEM on your behalf.
Extended warranty	Extended warranty may be purchased and begin at any time during the standard commercial warranty period; it may be invoiced at the start of the warranty period, or ordered as monthly maintenance at a discounted monthly amount (clause A.1.20).
Software support	Software maintenance (patches, updates and upgrades, and vendor-standard support) is offered as a separately priced product CLIN; usage-based maintenance is invoiced monthly (clause A.1.20.1).
Installation and integration	Category A: site planning, installation, integration and product engineering services tied to in-scope ITC/AV solutions (clause A.1.21). Category C: mission-based ITC/AV services as defined in each task order.
Returns	Items returned before Government acceptance are not subject to restocking fees or other charges unless the return results from a Government-initiated change (clause A.1.29). Returns after government acceptance are subject to the original manufacturer's return/RMA policy; 316 Solutions coordinates all returns and RMAs on the customer's behalf. Contact sewp@316solutions.com.
Support contacts	First contact: sewp@316solutions.com / (800) 497-6838. Warranty and post-delivery issues: Andrew Fargo, Deputy Program Manager (andrew@316solutions.com, (800) 497-6838). Escalations: Steve Bremmerman, Program Manager (steve@316solutions.com, (800) 497-6838).

11. How to Troubleshoot a Problematic Order

If an order is late, incomplete, damaged, incorrect, or you have a billing, warranty or support concern, please use the following path. Include your agency order number, the SEWP Control Number (SCN) and the SEWP RFQ number (if any) so we can locate the order immediately.

Step	Contact	When to use
1	**316 Solutions SEWP Team** sewp@316solutions.com (800) 497-6838	Order status, delivery questions, tracking, returns, warranty claims, invoices.
2	**Andrew Fargo, Deputy Program Manager** andrew@316solutions.com (800) 497-6838	Issue not resolved at Step 1, or post-delivery/technical support coordination with the OEM or service provider.
3	**Steve Bremmerman, Program Manager** steve@316solutions.com (800) 497-6838	Escalation of any unresolved issue, contractual questions, order modifications, or concerns about service quality.
4	**NASA SEWP PMO Helpline** help@sewp.nasa.gov (301) 286-1478	Any issue you cannot resolve with 316 Solutions, or questions about SEWP processes, fair opportunity or order processing. The SEWP PMO tracks Contract Holder performance, including delivery and customer satisfaction.

Order modifications (changes in quantity, price, delivery or period of performance) must be issued by your Contracting Officer and routed through the SEWP PMO in the same way as the original order.

12. Supply Chain Risk Management and Compliance

316 Solutions treats supply chain risk management (SCRM) and IT security as one integrated program so that agencies can trust the integrity, security and reliability of what they buy through SEWP.

- **O-TTPS / ISO/IEC 20243:** 316 Solutions (Five Stones Technology LLC dba 316 Solutions Organization) holds The Open Group Open Trusted Technology Provider™ Standard (O-TTPS) organizational Self-Assessed certification, certified May 6, 2021 and valid through May 6, 2027. O-TTPS is technically equivalent to ISO/IEC 20243 and addresses mitigation of maliciously tainted and counterfeit products. It serves as our ISO/IEC 20243 path for the annual SEWP VI C-SCRM deliverable.
- **Standards and practices:** our SCRM and security program follows NIST SP 800-161 (C-SCRM), NIST SP 800-53, NIST SP 800-171 and CNSSI 1253, including supplier vetting, tiered risk assessment of suppliers and critical products, flow-down of cybersecurity requirements to vendors, and incident reporting.
- **Authorized sources:** products are sourced through vetted suppliers that are regularly assessed for cybersecurity, financial and compliance risk; OEM part numbers are quoted unaltered, and used or remanufactured items are never offered unless your request explicitly allows them.
- **Prohibited technology:** we comply with Section 889 of the FY2019 NDAA, FASCSA orders (FAR 52.204-29/-30) and the SEWP prohibited-source list; covered products are never quoted.
- **Trade Agreements Act:** each quoted line item is marked with its TAA status; non-TAA items are quoted only when your request documents an exception.

- **Section 508:** accessibility conformance information for ICT offerings is available on request, and this guide and our SEWP web page are prepared to meet Section 508 standards.

13. Useful Links

- NASA SEWP home page and Quote Request Tool: https://www.sewp.nasa.gov
- 316 Solutions SEWP VI page (this guide, contacts, contract information): https://www.316solutions.com/contracts/sewpvi
- 316 Solutions corporate home page: https://www.316solutions.com
- SEWP order submission: sewporders@sewp.nasa.gov
- SEWP customer helpline: help@sewp.nasa.gov
- 316 Solutions SEWP quotes and orders: sewp@316solutions.com

14. Document Control and Disclaimer

This guide summarizes the terms of the NASA SEWP VI contracts for customer convenience. In the event of any conflict, the SEWP VI contract (including Attachment A Statement of Work and Attachment C Contract Holder User Manual) and the terms of the individual order govern. Pricing is available only through SEWP quotes and the SEWP Database of Record. 316 Solutions will update this guide no later than 10 business days after each SEWP VI contract modification.

Version	Date	Description
1.0	September 2026	Initial SEWP VI ordering guide for Category A (80TECH26D2139) and Category C (80TECH26D0546).